

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

May 16, 2012

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Henry Heimuller.

Others present: Sarah Hanson, Robin McIntyre, Dave Hill, Glen Crinklaw

Commissioner Hyde called the meeting to order.

**PROPOSED ORDINANCE 2012-3 - AMENDING PARKS ORDINANCE:**

Sarah Hanson, Robin McIntyre and Glen Crinklaw were present to discuss proposed Ordinance No. 2012-3, "In the Matter of Amending the Forest, Parks and Recreation Ordinance". Sarah explained that it is necessary to amend the Ordinance if parks user fees are to be used for general fund purposes because the ordinance currently requires such fees to be used for administering, operating, maintaining, developing or acquiring property for the parks system. There are also some changes to Article I, Section 4 due to outdated language. The Board discussed the desire to revisit the need to use these funds for general fund purposes every year and not to have the amendment appear permanent. The Board suggested that a sunset clause would be appropriate. Sarah will make some revisions to the ordinance to reflect this discussion and will schedule the matter on the Board's agenda.

**CZ TRAIL:**

Sarah explained that County Counsel's office is currently working on an order that would

designate the trail as a recreational facility under the Forest Parks and Recreation Trail. Cynthia has done some research that shows a portion of the trail lies within the boundaries of the City of Scappoose. The city will need to consent to the designation of those parts of the trail as a recreational facility. The Board asked that County Counsel office approach the city of Scappoose with the request to consent.

#### **MASS GATHERING EVENT - BOOM BOX:**

Sarah addressed the mass gathering event to be held outside of Rainier June 29-30. The Mass Gathering Ordinance requires that a hearing be held before the Board prior to a permit being issued. The ordinance also requires publication of notice of the hearing but does not require notice to adjacent property owners. County Counsel's office intends to send notice to property owners as a matter of courtesy whose property is within 1000 feet of the event site. The Board agreed to sending notice to property owners.

#### **PARKS DEPARTMENT:**

The Board met with Dave Hill on the possible reorganization of the Parks Department. No action was taken at this time.

*The Board recessed the meeting at 3:30 p.m. and reconvened at 4:00 p.m. with all present.*

#### **COURTHOUSE SECURITY:**

The Board met with the Courthouse Security Committee regarding the security issues/concerns.

- The Board reaffirmed their previous decision to have a center rail installed at the new front entrance. Bill Potter was directed to proceed with the expenditure

and ordering the railing.

- The Board was also in agreement to have the bench put back at the front entrance.
- Due to the number of complaints from the public regarding on the confusion created by the hours of operation signage, the Board directed Bill to remove the signs that read "Monday - Friday" from both entrance locations.
- Discussion was held regarding the safety and security issue of accessibility to the fire sprinkler valves and public access to the building in general. Rather than spend \$5,000 to cage in the valve assembly, the Committee decided to look at ways to lock off access to the area. Ultimately, they would like to have the old courthouse basement hallway locked off from the public for obvious security reasons. This would also cut off access to the telephone switch gear.
- There was some discussion about locking the lower level entrance door to the Annex from public access. This idea presented a number of logistical problems that would need to be worked out before the Board would be willing to consider this. Some of the issues noted were: ADA parking would need to be moved to the west parking lot where the new ramp was installed; employee parking would have to be moved to the lower lot and visitor parking to the upper lot; and visitor parking to LDS would be restricted.
- Sue Hill, Court Administrator, reported that the card access system that the State Courts had previously agreed to replace is longer in the plans due to budget cuts. Bill reminded the group that the current system was old and obsolete and no longer supported by a service vendor. While it was agreed that a new system is needed, there was no direction as to how it could be funded.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 16<sup>th</sup> day of May, 2012.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

Anthony Hyde, Chair

By: \_\_\_\_\_

\_\_\_\_\_  
Earl Fisher, Commissioner

Recording Secretary

By: \_\_\_\_\_

Henry Heimuller, Commissioner

By: \_\_\_\_\_

Jan Greenhalgh